

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Wednesday, 16 December 2020 at 7.30 p.m. This was a Zoom on-line meeting.

Present: Councillors: Dawn Jessett (Vice-Chairman), Phil Childs, Lee Pilkington, Hannah Reed, Julian Gibson (Clerk)

In the absence of the Council Chairman, the Vice-Chairman took the Chair.

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence offered by Cllr. Morfoot and Cllr. White
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.**
 - 4.1 Jane Freeman, the applicant for application 3PL/2020/11237/F (Agenda item 8.1) introduced the application and explained that she was the executor and trustee for the previous deceased owner, who had left the residual estate to three charities (Parents and Children Together, The Hawk and Owl Trust, and Spaniel Aid). Therefore, she had an obligation to maximise the value of the land, and clearly obtaining planning permission for the development of the barn would help to achieve that. During the discussion it was pointed out that the Planning Application site appeared to be less than the land held by her in trust, and she agreed to look into this.
 - 4.2 District Councillor Phil Cowen said that he had been in contact with NCC Cllr. Fabian Eagle concerning the damage being caused to Mere Road by the decision to close Cherry Tree Lane to put in passing places at the same time as construction of the development for which they were required. The Council asked the Clerk to write to both NCC Highways and Breckland Planning about the matter. Cllr. Cowen added that in view of the interest, he had requested that Application 3PL/2020/1237/F be called in for determination, but did not yet know whether that had been accepted.
- 5 **Minutes.** The minutes of the meeting held on Monday, 16 November 2020 were **confirmed**, and **signed** by the Chairman.
- 6 **Matters arising.**
 - 6.1 [2] **Casual Vacancy.** Breckland Council Electoral Services has confirmed that no requests for an election were received, and that as a result the Council can proceed to fill the vacancy by co-option, to take place as soon as practicable.
 - 6.2 [15 minutes of 15 October 2020] **Telephone kiosk redecoration.** The Clerk has at last managed to obtain the free paint (gloss and undercoat) for the kiosk, and has emailed CDC Decorating Services (Clive Cole) to ask when work can start.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 NCC Cllr. Fabian Eagle: *Avian Flu*.
 - 7.2 Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 30 November 2020*.
 - 7.3 Barclays Bank Plc: *Your Community Account - 31 October - 30 November 2020*.
- 8 **Planning.**
 - 8.1 **3PL/2020/1237/F: East Barn, Mere Farm, Stow Bedon Road, Stow Bedon.** Change of use of an agricultural building to 2 no. dwellinghouses, with integral garage. It was **resolved** that the Council objected on the grounds that it was directly in contravention of three requirements of Policy HOU05.

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- 8.2 **3PL/2020/0919/F: Harvesters, Mere Road, Stow Bedon.** Proposed change of use from Agricultural field to equestrian and construction of stables in rear garden. It was **noted** that this application has been withdrawn.
- 8.3 **3PN/2020/0050/UC: Stapleford Grange, Rockland Road, Stow Bedon.** Prior approval for Conversion of barn to dwelling & annexe/garage (The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) -Schedule 2, Part 3, Class Q. Notice that Prior Approval is required and refused was **received**.
- 9 Casual Vacancy.** It was **agreed** that Mrs Ann Cuthbert be elected to the Council to fill the vacancy caused by the resignation of Cllr. Howe. The Clerk will arrange for the Declaration of Acceptance of Office to be signed in due course.
- 10 Budget 2021/22.** The Clerk presented a draft budget for 2021/22 which was **approved**.
- 11 Precept 2021/22.** It was **agreed** to fix the Precept for 2021/22 at £5,150, an increase of £150. However, as the number of Band D equivalents has risen (meaning that the precept is spread across more payers) there will be only minimal change to the parish council part of residents' Council Tax bills.
- 12 Finance.**
- 12.1 **Clerk's salary.** It was **resolved** that cheques numbered 100826 & 100827 totalling £1,071.96 (salary for 1 October 2020 to 31 December 2020: £992.16; payment for use of home as office: £13.50; Mileage Allowance Payment for 7 September 2020 - 7 December 2020: £66.30) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)
- 12.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100828 for £16.40 (Postage & Telephones) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 7 September 2020 - 7 December 2020. (*Local Government Act 1972 s.111*)
- 12.3 **Other.** It was **resolved** that cheque number 100829 for £41.00 to Cllr Jessett be signed, in reimbursement for her having paid invoice no. 32234 from Barkers Print & Design for printing inserts to *The Waylander* advising residents of the installation of the defibrillator
- 12.4 **Monthly Financial Report.** The report for the month ending 30 November 2020 was **received**.
- 13 Matters for consideration at next meeting.**
- 13.1 Queen's Platinum Jubilee celebration (carried forward).
- 13.2 Pingo Trail Car Park update.
- 13.3 Frosts Common update.
- 13.4 Schedule of future meetings.
- 14 Next meeting.** The next meeting of the Parish Council will be on **Monday, 18 January 2021**, (or, if not necessary, on **Monday, 15 February 2021**), at **7.30 p.m.** via **Zoom video link**.

Confirmed:

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Jonathan White, Chairman

18 January 2021

Scheduled future Meeting dates:

Monday, 18 January 2021*

Monday, 15 February 2021

Monday, 15 March 2021

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*If needed

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